

ASSOCIATION OF EDGEWATER LANDING OWNERS, INC.

AMBASSADORS COMMITTEE

POLICIES AND PROCEDURES

POLICY:

The Ambassadors are a group of Edgewater Landing residents, whose property is not listed for sale, that volunteer their time to offer friendly greeting to visitors who are interested in our community and the lifestyle it represents. They candidly answer questions and acquaint the guests with the natural beauty within the community as well as the social and cultural advantages of life in Edgewater Landing.

STRUCTURE:

The Board of Directors will appoint the Chairperson of the Committee annually. The Chairperson will appoint a subcommittee whose duties will be as follows:

1. Training new ambassadors.
2. Scheduling ambassador coverage.
3. Maintenance of printed information for inclusion into folders to be distributed to visitors.

REPORTING:

The Chairperson will report monthly to the Board of Directors.

PROCEDURE:

1. Ambassador volunteers shall be made up of owners who DO NOT have their property listed for sale.
2. New Ambassadors are trained and added to the Ambassador list.
3. Ambassadors are scheduled for duty in accordance with times available.
4. Folders including information regarding the community are created. Additionally, individual sheets describing each property for sale are included. (The homeowner or the realtor supplies these sheets.)